



L3 Spring Development Meet

5th and 6th April 2025

Licence Number - 3SE250205

MEET CONDITIONS

VENUE: The Spectrum Leisure Centre, Guildford. The pool length is 25m, 8 lanes, and will be equipped with electronic timing with full display and anti-wave lane ropes..

AFFILIATION: Guildford City SC is affiliated to Swim England South East Region. The meet will be held under Swim England laws and Regulations and Swim England Technical Rules of racing. The meet is licensed at Level 3 under licence no. **3SE250205**.

AGE GROUPS: Age groups are:9, 10, 11, 12, 13, 14, 15, 16+.

Ages as at 23.59 6th April 2025

COMPETING CATAGORIES: Swimmers will be required to swim in one of two groups, Female or Open/ Male swimmers. - *'The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary Competition Policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female'*.

EVENTS: Events will consist of 50m,100m and 200m all four strokes, and 200m IM

Events will be seeded into heats from submitted times with slowest heats swum first. Heats will be swum in a spearhead formation.

It is the responsibility of swimmers to report to the marshalling area in sufficient time for each event. Guildford City SC cannot be held responsible for any swimmer missing the start of their particular heat.

ENTRIES:

Opening date for entries is: **Midday, Saturday 22nd February 2025**

Closing date for entries is: **Midday, Monday 10th March 2025**

Entries falling within the qualifying times will be accepted on a first come first served basis.

Guildford City reserves the right to close the meet or individual events within the meet earlier than the specified closing date.

Details of accepted and rejected entries will be posted on our website one week after the closing date. Rejected entries will be refunded.

Please Note: If the letters **SCR** appear next to your entry time, this indicates that your entry has been rejected in accordance with our gala conditions.

There will be no refunds for withdrawals after the initial closing date other than: Withdrawals for medical reasons that are accompanied by the appropriate certification.

In the event that the meet is oversubscribed, a **reserve list** will be operated at the meet in order to insulate against the effect of late withdrawals and to maximise opportunities for swimmers to participate. Swimmers wishing to be placed on the reserve list have **5 days after the publication of the accepted entry list**. To request placement on the reserve list, please email s.v.trotman@gmail.com. Only swimmers who have been originally scratched from events will be eligible for inclusion on the initial reserve list. The reserve list operates first come first served basis.

The promoter retains ultimate discretion and authority over the management of the reserve list.

Successful applicants will be informed as soon as possible after sign in closes for the corresponding session.

If the meet is undersubscribed the same reserve list will also be opened to the wider swimming community. Anyone on the reserve list must be within the qualifying times. Any available spaces may be filled at the promoters discretion. Successful applicants will be informed as soon as possible.

The Promoter reserves the right to allow additional entries that are slower than the qualification times if the meet is not full by the closing date for entries.

Time trials may also be considered if space available after entries have closed, subject to space and at the Promoters discretion. Time trials will be charged an entry fee of £10/swim

The submission of entries, either electronically or by entry form indicates acceptance of the Meet Conditions.

Entries with long course times (short course conversions will be accepted) should be submitted using the Hy-tek electronic entry file available to download via www.gcsc.co.uk.

INDIVIDUAL ENTRIES: Guildford City will no longer accept individual entries from external Club Members. We will only accept bona fide Club entries.

ENTRY FEES: Entry fees are **£9.50** per event.

Payment to be in accordance with the instructions on our website.

The entry fee includes a levy of 20p per event payable to Swim England South East Region. It also includes spectator entry.

SIGN IN: This is a **SIGN IN** gala. It is the responsibility of the swimmer to sign in for events they wish to compete before warm-up of the corresponding session. Failure to sign in will result in eviction from the race. The sign in desk will be located in the corridor behind the diving pool.

SECONDARY STROBE: A secondary strobe will be provided where it is requested by the athlete at the time of entry".

SAFEGUARDING THE RUNNING OF THE MEET: All clubs submitting entries are requested to assist in the running of the meet by supplying details of any Licensed officials who are willing to assist at this Gala. Names and contact details for officials should be provided by the person responsible for submitting the entries and forwarded to Gcscofficials@hotmail.com

AWARDS: Medals will be awarded to the top three placed swimmers in each age group.

Presentations will not be made. Awards should be collected from the awards table.

Points will be awarded to the top eight swimmers in each age group who fall within the qualifying times.

Eight points being awarded for first place, seven for second and so on down to one point for eighth place

The male/Open and Female swimmers who acquire the highest points in each category will be awarded the following.

Top Junior Male/Open 9 to 12 yrs

Top Junior Female 9 to 12 yrs

Top Senior Male/Open 13+ yrs

Top Senior Female 13+ yrs

TOP VISITING CLUB AWARD: Points will be awarded to the top eight swimmers in each age group who fall within the qualifying times, 8 points being awarded for first place, 7 for second and so on down to 1 point for eighth place.

POOLSIDE PASSES: Poolside passes for Coaches are available at a cost of £25 per day or £40 for the weekend. Coaches pass forms should be fully completed at time of entry.

Poolside passes include admittance to all sessions, programmes, food/refreshments and results.

A free poolside pass will be provided to any club entering 30 swimmers or more.

SUPERVISION AND RATIOS: Clubs must ensure there are enough adults on poolside with valid passes and qualifications to provide adequate supervision in accordance with Swim England's Team Manager, Coach and Chaperone Policy, and with reference to their obligations and the recommendations laid down in Wavepower 2024, the Swim England Child Safeguarding Policy & Procedures.

It is the responsibility of the visiting club to ensure ratios and safeguarding policies are upheld.

Please see Swim England's Policy regarding supervision of swimmers - Coaches / Team Managers and Chaperones.

[Swim England releases new policy on club supervision ratios \(swimming.org\)](https://www.swimming.org)

PHOTOGRAPHY: All those attending the GCSC Spring Development Meet (competitors, coaches, team managers, spectators, officials, volunteers, contracted staff etc.) wishing to use cameras, video or digital image capturing devices (including mobile phones) should only do so after reference to their obligations and the recommendations laid down in Wavepower 2024, the Swim England Child Safeguarding Policy & Procedures and other Swim England Photography guidance. Photographic equipment must not be used anywhere in the changing rooms.

PARKING: Is free of charge, however, the amount of parking may be restricted due to other events running at the venue.

SWIM DOWN: A swim down pool may be available for use throughout the duration of the event, except when warm-up is in progress in the main pool.

Swimmers are requested to respect the warm down facility and only use it for its intended purpose.

GCSC Meet organisers and The Spectrum leisure centre staff reserve the right to close this facility.

HEALTH AND SAFETY: No outdoor shoes to be worn poolside.

Everyone attending the event must familiarise themselves with the location of the emergency exits, which must be kept clear at all times.

Swimmers must not leave poolside without wearing clothes and suitable footwear.

SECURITY: Persons are requested not to leave belongings unattended.

Belongings should be placed in the lockers in the changing area (£1 charge which is refunded on leaving).

GCSC nor the Spectrum Leisure Centre will be held responsible for loss of personal property.

DATA PROTECTION: Entries and results will be managed via computer and available via the internet.

By submitting entries, consent is thereby given, as required by the Data Protection Act, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be available during the meet.

ADMINISTRATION: For all information regarding this meet, please see www.gcsc.co.uk.

Officials: Name and contact details for officials should be completed by the person responsible for submitting the entries and forwarded to Gcscofficials@hotmail.com

For queries and submission of electronic entries, individual Entry Forms, cheque payments and application for poolside passes should be sent to: Sergiu.chete@gcsc.co.uk

For all other enquiries, please email the meet promotor Sarah Trotman at s.v.trotman@gmail.com

Any eventuality, situation or dispute not covered by the above conditions or by Swim England laws and Regulations or technical rules of Racing shall be determined by the Meet Promoters.

