Guildford City S.C.
L2 Winter Open
20th & 21st November 2021
Meet Conditions
Licence Number: 2SE210855

VENUE: Surrey Sports Park, Guildford. The pool length is 25m, 8 lanes, and will be equipped with electronic timing with full display and anti-wave lane ropes. Continuous warm up and swim down facilities will be available throughout the meet.

AFFILIATION: Guildford City S.C. is affiliated to Swim England South East Region. The meet will be held under Swim England Laws and Regulations and Swim England Technical Rules of racing. The meet is licensed at Level 2 under licence number: **2SE210855**

AGE GROUPS: Age groups are: 12 and under (minimum age 10 years), 13, 14, 15, 16, 17 and 18+.
Ages as at 23.59 31ST December 2021

EVENTS: Events will consist of 50m, 100m and 200m of all four strokes, 400m freestyle and 100m, 200m and 400m Individual Medley, and 200m Mystery Individual Medley (Top 8 finishers from the 200IM with stroke order decided on site)
There will be a Junior Final (ages 15 and below) and a Senior Final (ages 16+) for 50m Freestyle; all 200m events and all 100m events. All remaining events will be heat declared winners in each individual age group.

If there are less than 8 swimmers competing in a final, the Promoter may take the decision not to run it.

Events will be seeded into heats from submitted times with slowest heats swum first. Heats will be swum in a spearhead formation. In events where there are finals, the last three heats will be cyclically seeded.

It is the responsibility of swimmers to report to the stewarding area in sufficient time for each event. Guildford City Swimming Club cannot be held responsible for any swimmer missing the start of their heat.

ENTRIES: The Opening date for entries is: 8am 16th October 2021
The Closing date for entries is: 8pm 30th October 2021

Entries must meet the published minimum qualifying standards and all such entries will be considered. All entry times must be verifiable from the British Swimming Rankings.

The objective of the Meet is to provide opportunities for swimmers for fast short course swimming at the end of the Short Course season.

Entries may be restricted to keep the session times within appropriate timescales. The acceptance of competitors will be based on fastest times submitted by age group. Details of accepted and rejected entries will be posted on our website as soon as possible after the closing date. Rejected entries will be refunded.

There will be no refunds for withdrawals after the closing date other than withdrawals for medical reasons that are accompanied by the appropriate certification.

If the meet is oversubscribed, a reserve list will be operated to insulate against the effect of late withdrawals and to maximize opportunities for swimmers to participate. Swimmers whose entries are initially rejected will be invited to apply for inclusion on the reserve list. Anyone on the reserve list must be within the qualifying times. The period for application will close 5 days after publication of the initial list of accepted and rejected entries. The reserve list will be seeded based on a first come first served basis. If swims become available before warm-up for each session of the meet, they will be offered to those highest on the reserve list. Swims for those accepted reserve applicants cannot be guaranteed. Entries fees from reserves that do not swim at the Meet will be refunded after the Meet.

The submission of entries, either electronically or via entry form indicates acceptance of the Meet Conditions.

Club entries with short course times (long course conversions will be accepted) should be submitted using the Hy-tek electronic entry file available to download via www.gcsc.co.uk.

Individual entries may also be accepted using the Individual Entry Form also available on our website.

Late entries may be considered in the event of under subscription. These must be applied for in advance of the meet by emailing claire.walsh@gcsc.co.uk

OVERSEAS CLUBS: The Promoter reserves the right to give preference to Club entries from overseas clubs where the pre- booking of flights is required to travel to and from the Meet. All entries must meet the published qualifying times, proof maybe requested. Application must be by email to the Meet Administrator on claire.walsh@gcsc.co.uk The Promoter recommends that no travel or accommodation arrangements are confirmed until the club receives written confirmation of entry. GCSC cannot be held responsible for any costs so arising.

ENTRY FEES: Entry fees are **£8.75 per event.** Cheques should be made payable to Guildford City Swimming Club. Programmes will be available to download from the website prior to the meet.

POOLSIDE PASSES: Poolside passes for Coaches are available at a cost of £25 per day or £40 for the weekend. Poolside passes include admittance to all sessions, programmes, food/refreshments and results.

A free poolside pass will be provided to any club entering 30 swimmers or more or providing licensed officials for all 4 sessions.

SPECTATORS: There is no charge for entry for spectators. Spectator seating however, is limited at Surrey Sports Park and admission for Spectators may be restricted accordingly**.** Parking is free in the nursery carpark. Restricted parking (3 hours Max) is available in the main carpark. Please be advised the park and ride is not managed by the SSP.

SAFEGUARDING THE RUNNING OF THE MEET: All clubs submitting entries are requested to assist in the running of the meet by supplying details of any Licensed officials who are willing to assist at this Gala.

OFFICIALS: Name and contact details for officials should be completed by the person responsible for submitting the entries and forwarded to cathy.hicks@gcsc.co.uk

SIGN OUT: This is a sign out gala, anyone wishing to withdraw from a race needs to do so before warm-up of the corresponding session, withdrawals can either be sent in person on the day by filling in a form at the timing/announcers desk or by emailing claire.walsh@gcsc.co.uk
Failure to withdraw will result in a £5 fine.

WARM-UP: Swimmers and coaches must ensure that they take no action that would endanger themselves or others. Sprint lanes will be announced.

SWIM DOWN: A swim down pool will be available for use throughout the duration of the event.
Swimmers are requested to respect other competitors in and around the surrounding areas whilst using this facility.
The instructions of the pool lifeguard and/or Guildford City SC Meet Management Staff must be followed.
Guildford City SC Meet Management Staff and the Surrey Sports Park Management reserve the right to close this facility.

AWARDS: Medals will be awarded to the top three placed swimmers in each age group in the heats of each individual event. Additionally, awards will be given to the first 3 swimmers in each final.

The winning boy and girl of the 200m Mystery Individual Medley will be awarded £50 cash

There will be a trophy awarded to the Top Visiting Club.

Presentations will not be made. Awards should be collected from the awards table.

S15 SWIMMERS: Upon request (minimum 2 days before) A secondary strobe light is available at this event for S15 swimmers,

ADMINISTRATION: For all information regarding this meet, please see www.gcsc.co.uk.

For queries and submission of electronic entries, individual Entry Forms, cheque payments and application for poolside passes should be sent to: Claire.Walsh@gcsc.co.uk

For all other enquiries, please email the meet promotors Cathy Hicks and Sarah Trotman at cathy.hicks@gcsc.co.uk

HEALTH AND SAFETY: Everyone attending the event must familiarise themselves with the location of the emergency exits, which must be kept clear at all times. Everyone is asked to observe all normal precautions in the pool area and when moving around
The Surrey Sports Park.
Swimmers must not leave poolside unless they are wearing clothes and shoes having dried themselves.

COVID RESTRICTIONS: The Promoters of this event reserve the right to alter any aspect of this meet to comply with restrictions suggested or imposed Nationally, Locally or by the Surrey Sports Park Management.

BEHAVIOUR: The Guildford City SC Open Meet Management Staff and the Spectrum Leisure Centre management reserve the right to remove any person from the pool area, whose behaviour is either against the pool rules or the efficient running of the meet.

SECURITY: Persons are requested not to leave belongings unattended. As space at Surrey Sports Park is limited, swimmers will not be allowed to bring large bags on poolside. Belongings should be placed in the lockers in the changing area (£1 charge which is refunded on leaving). Guildford City SC nor The Surrey Sports Park management will be held responsible for loss of personal property.

DATA PROTECTION: Entries and results will be managed via computer and available via the internet.

By submitting entries, consent is thereby given, as required by the Data Protection Act, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be available during the meet.

Any matter not covered by these conditions or by Swim England laws and regulations or technical rules of racing will be at the Promoter's discretion.