

Guildford City SC Open Meet

Meet Conditions

November 2014



Facilities: Eight lane 25m pool, swim down pool, electronic timing with scoreboard.

Affiliation: Guildford City Swimming Club is affiliated to ASA South East Region and the meet will be held under ASA Laws and ASA Technical Rules.

The meet is licensed at Level 2 being held on 22 & 23 November 2014 under licence number **TBA**.

Age Groups: Ages as at **23 November 2014**.
Age groups 9, 10, 11, 12, 13, 14, 15, 16, Open.

Entries: Closing date for entries is **18 October 2014**.

Entries may be restricted in order to keep the session times within appropriate timescales. Slowest times in each age group will be rejected in oversubscribed events. *Acceptance into all events applied for cannot therefore be guaranteed.* Details of accepted and rejected entries will be published on our website as soon as possible after the closing date.

Priority will be given entries from swimmers who provide a licensed official for those sessions in which said official volunteers. Such entries must be within the meet qualification times.

Late entries may be considered in the event of undersubscription. These must be applied for in advance of the meet by emailing gpsc.meets@gmail.com. THERE WILL BE NO TIME TRIALS AVAILABLE ON THE DAY.

All entries must include Date of Birth and ASA Registration Number details.

Club entries should be submitted using the Hy-Tek electronic entry system (download available via www.gpsc.co.uk).

Individual entries may be accepted using individual entry forms also available via the website. Guildford City SC reserves the right to reject any entry without giving a reason.

The submission of entries either electronically or by entry form indicates acceptance of the Meet Rules.

Guildford City SC reserves the right to alter the entry closing deadline.

Entry Fees: Entry fees are **£8.00 per event (includes spectator entry)**. This includes a levy of 35p per event payable to ASA South East Region.

Cheques made payable to Guildford City SC.

Events: Events will be seeded, with heats being swum in a spearhead formation.

All events will be swum on a **heat declared winner basis**.

It is the responsibility of the swimmer to report to the stewarding area in sufficient time for each event.

Guildford City SC cannot be held responsible for any swimmer missing the start of their particular heat.

Officials: **Clubs with 15 swimmers or more entered (in any one session) are required, as a condition of entry, to provide a minimum of one official for the session in which the club has that number of swimmers.**

Names and contact details for officials should be completed by the person responsible for submitting the entries and forwarded together with the confirmation of entries and appropriate cheque.

Warm Up: Swimmers and coaches must ensure that they take no action that would endanger themselves or others.

Swimmers should swim in the direction indicated by the lane direction cards.

Sprint lanes will be announced.

Swim Down: A swim down pool will be available for use throughout the duration of the event, except whilst warm up is available in the main competition pool.

Swimmers are requested to respect other competitors in and around the surrounding areas whilst using this facility.

The instructions of the pool lifeguard and/or Guildford City SC Meet Management Staff must be followed.

Guildford City SC Meet Management Staff and the Spectrum Leisure Centre Management reserve the right to close this facility.

Awards: Awards will be made to the first three placed swimmers in each age group.

Presentations will not be made. Awards should be collected from the awards table.

Points will be awarded to the top eight swimmers in each age group who fall within the qualifying times, eight points being awarded for first place, seven for second and so on down to one point for eighth place.

The male and female swimmers who acquire the highest points in each category will be awarded the following:

Top Junior Boy 9 to 10 yr	Top Junior Girl 11+ yr
Top Senior Boy 9 to 10 yr	Top Senior Girl 11+ yr

In addition, the top eight swimmers who fall within the qualifying times will score points, on the same basis, towards the team award:

Top Visiting Club

Poolside Passes: Poolside passes are available at a cost of £25 per day or £40 for the weekend.

Poolside passes will include admittance to all sessions, programmes, food/refreshments and results (if a results request sheet is completed at meet).

A free poolside pass is provided to any club providing 30 swimmers or for the provision of officials (to officiate in a total of five sessions).

Administration: For information regarding entries, please see www.gcsc.co.uk

For queries and submission of electronic entries, please e-mail gcsc.meets@gmail.com

For manual submission of entries, poolside passes and any other queries, please contact Jan Beddow, Little Apsley, Send Marsh Road, Ripley, Surrey, GU23 6JR. Tel: 01483 612975.

Data Protection: Swim meet entries and results will be managed via computer and available via the internet.

By submitting entries, consent is thereby given, as required under the Data Protection Act 1984, to the holding of personal information on a computer. Personal data, including submitted and recorded times, will be publicly available during the meet.

Safety: Everyone attending the event must familiarise themselves with the location of the emergency exits, which must be kept clear at all times.

Everyone is asked to observe all normal precautions in the pool area and when moving around Spectrum Leisure Centre.

Swimmers must not leave poolside unless they are wearing clothes and shoes having dried themselves.

Behaviour: The Guildford City SC Open Meet Management Staff and the Spectrum Leisure Centre management reserve the right to remove any person from the pool area, whose behaviour is either against the pool rules or the efficient running of the meet.

Security: Persons are requested not to leave their belongings unattended and to ensure valuables are placed in a locked locker or kept with someone for safekeeping.

Guildford City SC nor Spectrum Leisure Centre management will be held responsible for loss of personal property.

Photography: In line with the recommendations in the ASA Child Protection Policy, the Promoter of this event insists that any person wishing to engage in any video, zoom or close range photography, including the use of mobile phones with image capturing capabilities, must register their details, in the photographic log book at the programme sales desk, prior to carrying out any such photography.

Refunds: Entry fees will be refunded for any rejections. Otherwise entry fees cannot be refunded, except in the event of exceptional circumstance and at the discretion of the Meet Director or Guildford City SC Open Meet Management Staff.

Any eventuality, situation or dispute not covered by the above conditions shall be determined by the Meet Director and/or Guildford City SC Open Meet Committee.